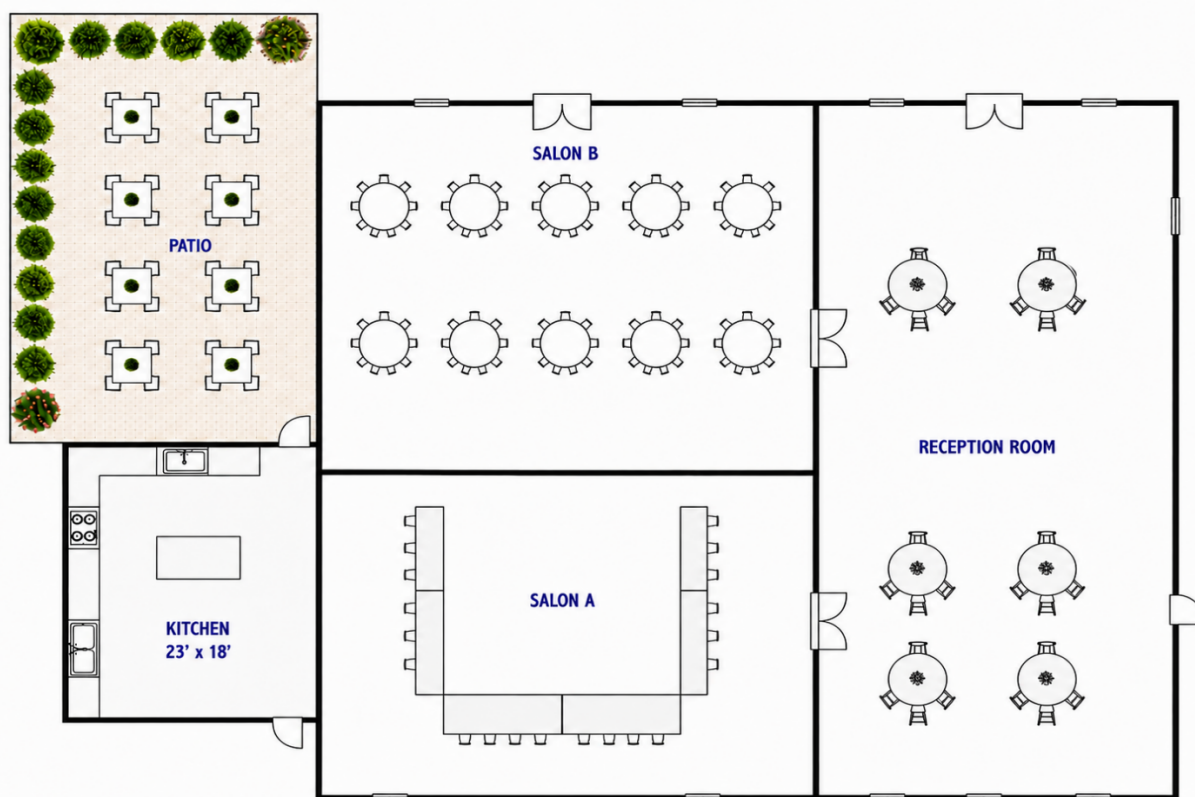


[The Williams Center at GMHS Information and Rental Rates](#)

The use of The Williams Center is offered in exchange for a suggested charitable donation in support of the animals and programs of Gloucester-Mathews Humane Society. The term “rental” is actually a recommended minimum donation; clients are welcome to leave additional amounts if desired. 100% of all monies are to directly benefit our lifesaving mission.

Room sizes and approximate capacities

Exact room capacities are an estimate, different types of events will greatly affect what each space is capable of, please contact us to arrange a tour or get more detailed information



Contact: Eric Rivera Cell: 757-634-5237 Office: 804-693-5520 ext. 203

eric@gmhumanesociety.org 6620 Jackson Lane Gloucester, Va. 23601

Reception area: 36' wide x 31' deep (50-75 people)

Includes:

- 3 wall-mounted TV's
- both restrooms
- small Pantry with counter and cupboard space, a small refrigerator, Sink, and ice machine
- Sound System (with microphone if needed)
- Interactive colored RGB lighting (mood lighting)

Salons A & B Combined: 45' wide x 48' deep (150-200 people)

- This room can be divided in half with a sound damping wall, and if needed, a door to enter from salon A to salon B
- Stadium seating for both rooms – approximately 250.
- Full service plated dinners – 175-225.
- Buffet style dining – 150-200
- Using just one salon, these numbers would be half.
- Salon A has a 98" wall mounted TV/monitor
- Salon B has access to a portable 75" TV/monitor
- Both salons have interactive RGB lighting and sound system with available microphones
- Each salon can independently access kitchen
- Kitchen has outside access for caterers allowing privacy for events

Patio Area:

- Tables and chairs for 48 people
- Considerable additional space for more seating
- Easy access to enter salons
- Sound system and microphones
- Elegant stone hard scape with mature flower and shrubbery throughout

Conference Room:

- Table seats approximately 16
- Additional space for seating behind table
- “Owl Labs” smart camera for zoom meetings
- Plug and Play connectivity for computers
- Large screen TV/monitor
- Rolling whiteboard



Rates

Available between 10:00 AM – 10:00 PM – (Extended hours may be available upon approval)

A minimum rental of **two hours** is required.

Daytime Rates (10:00 AM – 5:00 PM)

Space

Entire Facility (excluding kitchen)

Suggested Donation

\$150/hr.

One Salon	\$50/hr.
Two Salons	\$100/hr.
Reception Area	\$50/hr.
Patio Only	\$30/hr.
Conference Room – (seats 20)	\$50 (no 2-hour minimum requirement)

Evening Rates (5:00 PM – 10:00 PM)

<u>Space</u>	<u>Suggested Donation Per Hour</u>
Entire Facility (excluding kitchen)	\$300/hr.
One Salon	\$100/hr.
Two Salons	\$200/hr.
Reception Area	\$100/hr.
Patio Only	\$75/hr.

Special rates may be available for entire day rentals and fellow non-profit organizations, please contact us for additional information.

Kitchen Use

The kitchen may be added to any rental for the duration of your event with a suggested donation of **\$250**

Included with any rental:

- Use of tables and chairs – available quantities listed below

- Use of Audio-Visual Equipment, to include WIFI, TV's, Monitors, Lighting and Sound systems – (Additional fee if we need to provide in-house operator)
- Access to restrooms, Ice Machines, and portable bars
- Outdoor space for grilling or Barbecuing, (bring your own grill)
- Ability to bring in your own food and drinks (alcohol will require special license}
- Ability to interact with shelter animals – when coordinated and approved prior to event
- Use of 2 mobile bars, with “dump sink”

Included With Kitchen Use

- Ventless Convection Oven
- 6 burner commercial cooktop, with hood and lighting
- 2 commercial coffee/iced tea machines
- Lg side by side refrigerator
- Sm. Side by side freezer
- 3 compartment sink
- Sm. Commercial dishwasher
- Electric warming rack with sheet trays
- Industrial microwave
- Serving Trays with stands and covers

- 2 chafing dishes
- Buss – Tubs
- 2 Commercial kitchen carts for loading/unloading/buss-tubs, etc.
- Easy outdoor access to kitchen from outside with no steps or curbs

Rental Requirements

The facility and patio must be returned to their original condition by **10:00 PM**, unless prior arrangements have been made. This includes:

- Due to the risk of injury to our animals – we do not allow glass. Ceramic plates are allowed, but drinkware cannot be glass!
- No open flames are allowed; candles must be battery operated.
- Returning tables and chairs to their designated locations
- Removing all food and personal belongings
- Emptying trash into designated receptacles
- Sweeping and mopping floors as necessary
- **Early Access for Setup:**
- If available, renters may be allowed to set up and decorate the day prior to the event – (may require additional donation)
- Please note: Alcoholic beverages may not be consumed during setup periods unless the renter has obtained the appropriate ABC license.

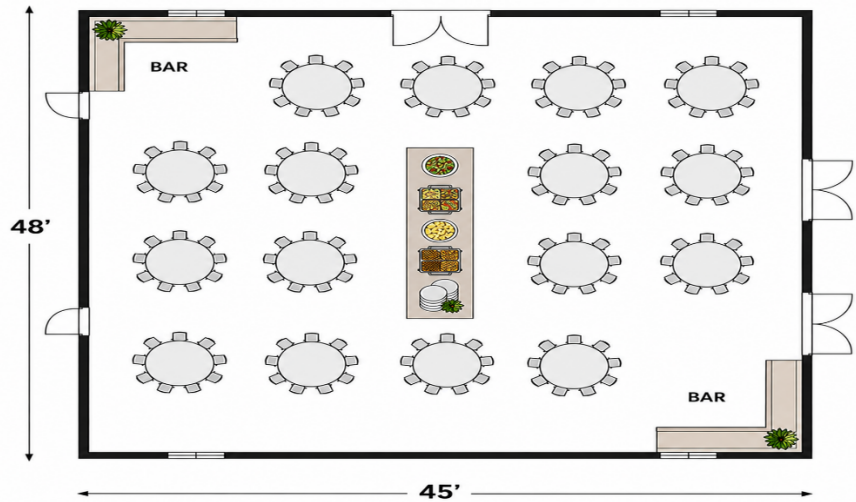
Available items and quantities

<u>Item</u>	<u>Quantity</u>
• 60” round tables	20
• 8’ rectangle tables	6
• 32’ Round – high top tables	6

- Chairs 160
- Televisions/Monitors 4 mounted – 1 mobile
- Ice Machines 2
- High Top Chairs 9
- Outdoor Tables 6 square w/ 4 chairs - 3 rectangle w/6 chairs
- Parking Approximately 80 spaces w/plenty of overflow
- Highchairs 2
- Bars (on wheels) 2



BUFFET DINING – APPROX. 150 PEOPLE
20 TABLES x 8 CHAIRS



STADIUM SEATING – 200 PEOPLE
11 ROWS x 18 CHAIRS

